

SCRIVEN PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15th SEPTEMBER IN PARK GROVE METHODIST CHURCH ROOMS

Present: Cllrs. Sarah Patterson (acting Chairman due to absence of Steve Walton), Tim O'Flaherty, Wendy Sanderson and Sarah Cannon. Amanda Kennerley (clerk). Cllrs. Anne Jones and Ivor Fox. 2 members of the public

16/61 - To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business. NONE

16/62 – Apologies: Cllr. Steve Walton (family illness) APPROVED. Miranda Armitage

16/63 – To confirm the minutes of the Parish Council meeting held on 14th July 2016. DONE

16/64 – Public Participation (We aim to allow approximately 15 minutes for comments and questions. Standing orders are suspended for this item). Cllr. Anne Jones informed the PC that the locality budget was still open till Feb 17th. The Mayor of Knaresborough was hosting an event at King James's School on 17th September entitled: "Knaresborough's Place in the World". Both she and Cllr. Fox were concerned there was no holistic overview by HBC planning regarding Knaresborough and were working towards changing this. Cllr. Ivor Fox requested PC documents regarding rights of way for the private road. Clerk to send. He requested the PC hold an extra meeting should 16/03459/PNA become a full application. A member of the public mentioned potholes on gravel part of the private road.

16/65 – Planning:

Decisions made by HBC since the last meeting were noted:

16/03459/PNA Agricultural building and polytunnel, off Market Flat Lane for Mr Watson - **prior approval of the details of this development is now required.** If necessary, the PC approved to hold an extra planning meeting

16/02632/FUL Conversion of garage to form extra living accommodation plus other additions, Greystones, The Green HG5 9DX for Mr and Mrs Harrison – **APPROVED**

To be considered by SPC: 16/03574/FUL Proposed erection of 2 single storey extensions and new access steps Skene Cottage HG5 9DY for Mr and Mrs Henderson. **NO OBJECTIONS** to the plans but the PC wishes to state that they don't approve of the use of coloured uPVC or artificial slates as they are inappropriate for use in a conservation area.

16/66 - Finance

(a) Financial statement was circulated to councillors prior to meeting.

		Current A/C		Reserve A/C		Road M. A/C	
	Carried Forward 09.09.16	£2,832.99		£689.42		£286.78	
Date	Transaction	IN	OUT	IN	OUT	IN	OUT
19.07.16	Newsletter Printing		30.00				
20.07.16	Grass Cutting		80.40				
25.07.16	Internal Audit		80.00				
28.07.16	Website Hosting		8.39				
02.08.16	YLCA (course)		45.00				
03.08.16	Hall Rent		24.00				
01.09.16	Balfour Beatty	£800.00					
05.09.16	Interest Jun-Sep			0.09		0.04	
	TOTALS		267.79				
08.09.16	BALANCES	£3,365.20		£689.51		£286.82	

(a) Accounts approved for payment

Room Hire	£24.00
Farm and Land	£86.40
Ladywell Accountancy	£28.00
Clerk's wages	£380.45
HMRC (PAYE)	£35.80
TOTAL	<u>£554.65</u>

(b) To note conclusion of external audit Annual Return for the year ending March 2016 - **NOTED**

16/67 – War Memorial grant application update, donation by Balfour Beatty and to approve re-painting.

War Memorials Trust had agreed to offer a grant of up to £1210 (75%) but stipulated that the cheapest quote had to be used, which was Hambleton Roofing. The PC were disappointed that the Trust hadn't approved their initial contractor but as it was now over 6 months since that decision, it was approved to agree to their decision and accept their grant offer. Clerk to contact both contractors of the decision. The PC were extremely grateful to Balfour Beatty for the donation of £800, which would be put towards the remainder of the roofing costs and re-painting the interior and rails. Painting costs to be discussed once repairs had been made.

16/68 – Clerk's Report: - Items that do not need a decision

To note that Scriven Village Green and Jacob Smith Park are both registered as designated Green Spaces in the HBC planning consultation.

Cllrs. Steve Walton and Tim O'Flaherty to report from Friends of Jacob Smith Park (FJSP) meeting and AGM on 6th September. The exterior wall had been surveyed. Tree works were to be done and elimination of the Himalayan Balsam on-going. Clerk to circulate FJSP minutes once received.

Still awaiting a reply from HBC regarding the commuted sums updated list.

16/69 – To consider any request for items at the HBC Parish Consultation meeting on 24th October and to note any attendees from SPC.

Cllr. Wendy Sanderson offered to attend. No items were requested for the agenda.

16/70 Correspondence received and circulated by the clerk since last meeting

- a) Cllr. Anne Jones - NYCC Locality Budget for projects information and Renaissance Knaresborough public meeting 20th July.
- b) Crime summary June 2016
- c) Ticket information Wind in the Willows
- d) YLCA finance training course 1st October
- e) YLCA – Locality, My Community Round Up
- f) YLCA White Rose Update
- g) YLCA Annual Conference 28th to 30th October
- h) HBC Parish Consultation meeting 24th October
- i) HBC- SHELAA available to view at <http://consult.harrogate.gov.uk/portal/pp/so/shelaa/shelaa>
- j) HBC 2017/18 budget consultation
- k) HBC Small Sustainable Transport Schemes Funding – projects requested
- l) Crime summary July 2016
- m) Closure of High Bond End 15th to 17th August
- n) NY Health and Wellbeing newsletter
- o) Northern Gas Networks 50k Community Promises Fund
- p) Invitation form Mayor and Mayoress of Harrogate to attend a Civic service Ripon Cathedral 25th September
- q) PCC Commissioner advice surgery 12th September
- r) Harrogate and District Volunteering Oscars nomination forms
- s) Friends of Jacob Smith Park meeting and AGM invite 6th September
- t) YLCA – Developing capacity in smaller councils survey
- u) Crime summary August 2016
- v) Clerks and Councils Direct September publication
- w) Letter received from Miranda Armitage re item 16/65 16/03459/PNA on September agenda.
- x) YLCA Introduction to financing and budgeting course 26th Sept. Scotch Corner Hotel. Cllr. Wendy Sanderson would like to attend this course and approval is needed. (£33.75) APPROVED

16/71 - To consider items for the next newsletter – It was agreed to discuss this at the next meeting.

16/72 – Workplace pensions update – All documents were with the Chairman, Steve Walton so it was agreed to discuss this at the next meeting (staging date isn't until August 2017).

16/73 - To consider items for the next agenda – 2017/18 precept, War Memorial update

16/74 – It was approved that the date of the next meeting be 17th November 2016.

The meeting closed at 20.37