

# SCRIVEN PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14<sup>th</sup> July IN PARK GROVE METHODIST CHURCH ROOMS

Present: Cllrs. Steve Walton (Chairman), Sarah Patterson, Tim O’Flaherty, Wendy Sanderson and Sarah Cannon.  
Amanda Kennerley (clerk)

**16/47 - To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business. NONE**

**16/48 – To receive apologies and approve reasons for absence –** District Cllr. Ivor Fox and District and County Cllr. Anne Jones

**16/49 – To confirm the minutes of the Annual Meeting of the Parish Council meeting held on 12<sup>th</sup> May 2016. DONE** with slight amendment to 16/32: “The *HBC Electoral* boundaries concerning.” and “The ward title was *proposed* to be changed....”

**16/50 – Public Participation** (We aim to allow approximately 15 minutes for comments and questions. Standing orders are suspended for this item). **No public present**

**16/51 – Planning - To consider 16/02632/FUL** Conversion of garage to form extra living accommodation plus other additions, Greystones, The Green HG5 9DX for Mr and Mrs Harrison. It was approved to neither object nor support the application but make the following comments:

- a) The loss of garage space is unfortunate as this may force cars to be parked on the private road.
- b) Windows and stonework should be chosen to match original and be sympathetic to the conservation area. The use of uPVC is not ideal.
- c) The stone flue appears to be excessively tall and along with the proposed roof lights creates an unattractive roof line.

### 16/52 - Finance

(a) Financial statement was circulated to councillors prior to meeting

		Current A/C		Reserve A/C		Road M. A/C	
	<b>Carried Forward 09.05.16</b>	<b>£3,792.07</b>		<b>£689.33</b>		<b>£286.74</b>	
Date	Transaction	IN	OUT	IN	OUT	IN	OUT
17.05.16	Clerks wages		374.87				
18.05.16	PC Insurance		445.36				
20.05.16	Grass Cutting		86.40				
27.05.16	Wayleave	£5.75					
08.06.16	Hall Rent		24.00				
06.06.16	Interest					0.04	
06.06.16	Interest			0.09			
16.06.16	HMRC (PAYE)		34.20				
	<b>TOTALS</b>	<b>£5.75</b>	<b>964.83</b>	<b>0.09</b>		<b>0.04</b>	
09.5.16	<b>BALANCES</b>	<b>£2,832.99</b>		<b>£689.42</b>		<b>£286.78</b>	

(b) Accounts approved for payment

Room Hire	£24.00
Printing	£30.00
Internal Audit	£80.00
YLCA (Chairman’s Course)	£45.00

Farm and Land	£80.40
Website Hosting	£8.39

(c) The NJC pay award of 1% cost of living increase for PC employees from 1<sup>st</sup> April 2016 was approved.

**16/53** – It was approved to change payment details for website hosting from the previous clerk to the parish council.  
**Clerk to action**

**16/54 – War Memorial grant application update** - It was approved to proceed with repairs once a decision had been made from the War Memorials Trust regardless of the outcome and to keep Balfour Beatty informed. The work will be carried out by the original approved contractor (SPC's Standing Orders 7a: A resolution shall not be reversed within six months).

**16/55 – Clerk's Report:** - Cllr. Steve Walton attended the Standards Training for Parish Councillors by HBC and found it very informative, especially in regard to disclosable interests and complaints against the council. The Chairman Skills course run by YLCA was also worthwhile and an excellent opportunity to share ideas and advice from other Chairmen.

**16/56 Correspondence received and circulated by the clerk since last meeting**

- a) Temporary closure Jacob Smith Park for treatment of docks 16<sup>th</sup> May
- b) HBC Small Grants Scheme – Applications invited. Deadline 15<sup>th</sup> July
- c) NYCC Harrogate Area Committee meeting May 26<sup>th</sup>
- d) The National Joint Council for Local Government Services (NJC) has reached agreement on a 1% cost of living increase for local council/parish meeting employees with effect from 1 April 2016.
- e) YLCA – Update on new audit regime for smaller authorities April 2017
- f) Armed Forces Day 25<sup>th</sup> June – Fly the flag.
- g) Carriageway patching and resurfacing – A6055 Minskip to Scriven – Notification of works.
- h) YLCA - APPG for Local Democracy and Civic Societies meeting London 6<sup>th</sup> June
- i) YLCA – National Association of Local Councils (NALC) – Strategic Plan Delivery 2016/17
- j) Crime summary May 2016
- k) Internal Auditors Report – Asset Register amended as requested
- l) YLCA June White Rose Update and training programmes for 2016 -
- m) Latest update from Pensions Regulator regarding pension schemes
- n) A training session on Standards has been arranged for Parish Councillors by HBC on 6<sup>th</sup> July at 5.30pm.
- o) Invitation for Rural Crime Breakfast meeting at Yorkshire Show by Julia Mulligan, PCC for N. Yorkshire.
- p) Road resurfacing – Greengate Lane July (from Cllr. Ivor Fox)
- q) Queens Award for Voluntary Services applications for 2017 invited
- r) Updated Council Sums (commuted sums) including QA% scores
- s) Electoral review of Harrogate: Draft recommendations (email and hard copy)
- t) HBC Parish Consultation Meetings – Review of arrangements
- u) YLCA Annual review 2015/16
- v) Appeal for volunteer stewards Wind in the Willows production.
- w) Balsam bash dates for July in Jacob Smith Park
- x) Came & Company has joined Stackhouse Poland Ltd. (PC insurance brokers). No change to PC
- y) Green Garden Waste service will be charged at £39 per annum from June 2017. Opt in scheme.
- z) Clerks and Councils Direct publication

**16/57 – To consider any additional comments regarding the Electoral Review of Harrogate: Draft recommendations by LG Boundary Commission.** – The PC have no objections to the proposed changes submitted in the Draft Recommendation and are pleased that Scriven will remain within a Knaresborough Ward as they requested in their initial response to these new boundary proposals. Clerk to write to Cllr. Fox, HBC and the Boundary Commission reiterating this.

**16/58 – Commuted Sums updated list** – It was approved that the clerk contact HBC with a request to reallocate funds on this list so they can hopefully be used within the village.

**16/59 - To consider items for the next agenda-** Forthcoming newsletter, Work place pensions, War Memorial update

**16/60 –** It was agreed that the date of the next meeting be 15<sup>th</sup> September 2016  
The meeting closed 20.42