

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 2024” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

Scriven Parish Council

County area (local councils and parish meetings only):

Yorkshire

Financial year ending 31 March 2024

Prepared by (Name and Role):

Susan Fraser, Clerk Scriven Parish Council

Date:

5th May 2024

| | | £ | £ |
|--|-----------|-------|--------------|
| Balance per bank statements as at 31/3/24 | | | |
| | Treasurer | 3,871 | |
| | Reserves | 3,746 | |
| [add more accounts if necessary] | | | |
| | | | 7,617 |
| Petty cash float (if applicable) | | | - |
| Less: any un-presented cheques as at 31/3/24 (enter these as negative numbers) | | | |
| [add more lines if necessary] | | - | |
| | | | - |
| Add: any un-banked cash as at 31/3/24 | | | |
| | | | |
| Net balances as at 31/3/24 (Box 8) | | | 7,617 |