

**Minutes of the  
ANNUAL MEETING OF SCRIVEN PARISH COUNCIL  
at Park Grove Methodist Chapel on Thursday 18th May  
2017 at 7.30p.m.**

Present: Cllrs: Steve Walton, Sarah Patterson, Tim O'Flaherty, Wendy Sanderson and Sarah Cannon. Amanda Kennerley (clerk). Cllrs: Anne Jones and Ivor Fox.

17/29 **To elect the Chairman** of the Council and receive the Chairman's Declaration of Acceptance of Office. It was approved that Cllr. Tim O'Flaherty be Chairman and the declaration of acceptance was signed.

17/30 **To elect the Vice Chairman** and to receive the Vice Chairman's Declaration of Acceptance of Office. It was approved that Cllr. Steve Walton be Vice Chairman and the declaration of acceptance was signed

17/31 To receive apologies for absence: Miranda Armitage (member of public)

17/32 To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business. **None**

17/33 To approve the minutes of the meeting held on March 16<sup>th</sup> 2017. **Approved**

17/34 **Public Participation** We aim to allow approximately 15 minutes for comments and questions. Standing orders are suspended for this item.

Miranda Armitage sent her apologies but wished that the following be read to the meeting: "The attendance of Members of Scriven Parish Council at the Meeting held at Harrogate Borough Council Offices on Tuesday, 14th February, 2017 to resolve Planning Application 16/03459PNAFUL regarding the possible erection of a Barn and Polytunnels in OS field 0052 at Old Scriven was greatly appreciated. The Chairman, Dr Walton, supported the rejection of this Planning Application supported by Councillor Ivor Fox and Mrs. Miranda Armitage who spoke on behalf of the residents. The voting was as follows: 1 abstention; 1 in favour of the buildings and 16 against. Undoubtedly the unanimous support from Scriven Parish Council and residents of Old Scriven and neighbouring houses, influenced this favourable decision." This all goes to show that the Parish Council has a role and important part to play in Planning Applications.

Cllr: Anne Fox and Ivor Fox voiced disappointment on the successful appeals re planning applications at Bar Lane and Orchard Close. The planning referral committee has ceased which means planning applications of less than 50 houses will not have to go to the planning committee. Cllr. Fox informed the PC about the Community Governance Review of Knaresborough Town Council, the Mercer Art Gallery exhibition and HBC small grant schemes.

17/35 – **Planning:**

Decisions made by HBC since the last meeting were noted:

1. 17/01078/FUL Blacksmiths Cottage, Scriven Green HG5 9DZ. Installation of replacement roof over utility area between house and barn for Mr and Mrs Clarke. **Approved**
2. Planning Enforcement Case 17/00172/CONSERV possible breach of planning at Skene Cottage HG5 9DY: Works to trees in conservation area.

To consider by SPC:

1. 17/01350/OUTMAJ Outline application for up to 120 dwellings, Land off Boroughbridge Road, Knaresborough for the Slingfold Trust and Gladman Developments Ltd.  
**Objected.** A detailed response is to be sent to HBC and is attached to these minutes for reference.

17/36 To approve and adopt the Standing Orders for Scriven Parish Council. **Approved**

17/37 To approve the Risk Assessment (Chairman to sign) **Approved**

17/38 To approve and adopt the Financial Regulations for Scriven Parish Council. **Approved**

17/39 To review the Council insurance policy and renew. **Approved** on a 3 year fixed contract.

17/40 Finance: To approve Accounting Statements and Annual Governance Statements on the Annual Return. **Approved**

(a) The financial statement was circulated to the councillors before the meeting:

			Current A/C		Reserve A/C		Road M. A/C	
		<b>Carried Forward 09.03.17</b>	<b>£3,140.09</b>		<b>£689.60</b>		<b>£286.86</b>	
Date	Chq No.	Transaction	IN	OUT	IN	OUT	IN	OUT
22.03.17	609	Clerks wages Jan -Mar		377.66				
23.03.17	608	Hall Rent		24.00				
04.04.17	610	HMRC (PAYE)		35.00				
28.04.17		1st Precept Instalment	£1,812.00					
08.05.17		<b>BALANCES</b>	<b>£4,515.43</b>		<b>£689.60</b>		<b>£286.86</b>	

NB (Figures in blue are not belonging to SPC and are merely banked for the Road Maintenance Fund)

- (b) Invoices approved to pay: Clerks wages Jan to Mar £380.49  
 HMRC (PAYE) £35.80  
 YLCA Membership £118  
 PC Insurance £280  
 Hall Rent £24

17/41 To review the Council asset register. **Approved**

17/42 YLCA – To appoint up to 2 PC councillors to attend YLCA branch meetings and to represent the council as voting representatives at those meetings. Next meeting 12<sup>th</sup> June. Cllrs. Wendy Sanderson and Tim O’Flaherty agreed to represent SPC.

17/43 To consider the offer from HBC of Daffodil, Crocus, Bluebell or Snowdrop bulbs. Not accepted.

17/44 Correspondence received and circulated by the clerk since last meeting

- a) Friends JSP – Tree Aftercare Volunteer Event
- b) NALC – Latest grants and funding bulletin
- c) YLCA – Governance and Accountability guide 2017
- d) HBC – Economic Growth Strategy 2017-35

- e) Notice of road closure Ferrensby Farnham Lane from 12<sup>th</sup> May to 31<sup>st</sup> Aug for period of 8 days.
- f) HBC – Information regarding street naming and numbering
- g) Cllr. Fox – Appeal allowed re planning permission of 78 houses off Bar Lane, Knaresborough
- h) Cllr. Fox – Appeal allowed re planning permission of 74 houses Orchard Close, Knaresborough
- i) April crime summary
- j) Emergency Planning Event Malton 30<sup>th</sup> May invite from Community First Yorkshire

17/45 Update on Christmas lights on village green. Clerk to contact Farm and Land Services Ltd. to obtain costs for dismantling and repositioning the lights and Dr. Rod Adams regarding further proceedings.

17/46 To consider a Community Resilience Plan for Scriven or to join with Knaresborough Town Council. Cllr. Sarah Patterson attended the Knaresborough Emergency Planning meeting in March and told the PC at least 2 people from Scriven would be needed to volunteer and liaise with Knaresborough, should Scriven decide to join. If Scriven wished to form their own plan, they would need at least 6 villagers to form a committee. Approved to join with Knaresborough Town Council and clerk to contact their clerk for further information.

#### 17/47 Clerk's Notes

1. Scriven War memorial has been submitted to be a listed building by the clerk.
2. Transparency fund dates for 2017/18 have been published. This will be the last year.

17/48 To consider items for a summer newsletter – Community Resilience Plan volunteers, WW1 stories, invite interest to become a parish councillor May 2018, crime report. Dates for future PC meetings.

17/49 To confirm the dates and times of ordinary meetings of the Council for the following year. 13<sup>th</sup> July, 21<sup>st</sup> Sept, 16<sup>th</sup> Nov 18<sup>th</sup> Jan, 22<sup>th</sup> March and 17<sup>th</sup> May