

ORDINARY MEETING OF SCRIVEN PARISH COUNCIL,
Jubilee Room, Park Grove Methodist Church Hall, Knaresborough
Held 19:00 hrs, 1st February 2024

Present: Councillors: R. Coote, (Chairman), S Archer, M Cotter, S Oakes, S Scully
 Clerk: S. Fraser

In Attendance: None

24/01	To receive apologies for absence
	Apologies were received from NYC Councillor Gostlow, Highways representative.
Resolved:	Apologies are noted.
24/02	To consider disclosure of pecuniary interests (not previously declared) and to consider any written requests for dispensation.
Resolved:	None to receive
24/03	To adopt the minutes of the Ordinary Meeting held 30th November 2023
Resolved:	Minutes 23/93 to 23/107 are adopted and acted upon
24/04	To adjourn for public session
	No residents in attendance.
24/05	To receive an update from NYC Councillor Gostlow
	NYC Councillor Gostlow had tendered her apologies due to a commitment at NYC County Hall for another meeting. She had contacted the Clerk to apologies and update members re current items and also apologised for the non-attendance of Highways. Update – There has been no progress re Greengate Lane, Bar Lane RB – concerns have been raised there may be services under the tarmac roundabout that are near to the surface. She would be happy to co-ordinate the meeting with Highways to initiate some action.
Resolved:	Noted by members.
24/06	To discuss and agree action re ongoing Highway issues with Scriven parish.
	Highway officer were not able to attend.
24/07	To receive and update for outstanding items and agree action as determined:
24.07.1	Greengate Lane Roundabout
	No further update from NYC
24/07.2	Bar Lane Roundabout – planting.
	Report from Councillor Gostlow suggesting services under the tarmac may be close to the surface.
24.07.3	Defibrillator Training session – Wednesday, 6 th December 23
	The Chairman informed members the training session was well attended and found the CPR training useful. He explained the members that checking of the ‘defib’ is done weekly by our registered guardians and is not an onerous job.
Resolved:	The Chairman will write a summary in the newsletter about how the Defib systems and calling Emergency services works, to include in the next newsletter.
24.07.4	November 23 Newsletter
	Councillor Cotter informed members the letter had been published and electronically distributed. The Clerk has collated the current email distribution list with properties, therefore giving an indication where we have communication gaps.
Resolved:	i) Members agreed to gather contact information from missing properties. ii) The Clerk to contact NYC for details of the street names for the new estate.
24.07.5	Christmas Lights Switch-on, 1 st December – The chairman informed members the lights on the tree looked magnificent, and there had been two successful events, the ‘switch-on’ and the ‘carol singing’ which had raised some money towards the lights. It was felt that one event would suffice and suggest to include the switch-on and carols in the same event
Resolved:	The switch-on and carols are included within the same event.
24.07.6	Christmas Carol event – 21st December 23
Resolved:	as 23.07.5

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24/08	Barclays Bank Account
Resolved:	The clerk informed members there had been no further contact from the bank. i) To leave the account as is for the moment, until informed of any changes. ii) Councillor Cotter to explore other possible options.
24/09	Local Plan Event, 5th December 23 Councillor Archer informed members he had been unable to attend.
24/10	To receive correspondence that requires action.
24.10.1	Barclays Bank – notification of change of account to that of a local authority account, thus imposing future monthly charges. Members said the account management by Barclays over the last 12months had been very disappointing.
Resolved:	Explore moving banking to another provider.
24.10.2	Recycling & Household Waste Survey (open to 22 nd December 23)
Resolved:	Members were asked to complete the survey individually.
24.10.3	NYC Local Plan consultation event Tuesday, 5 th December 2023 (correction of date)
Resolved:	Councillor Archer will be attending and will report back at the next meeting
24.10.4	Notification of NJC Annual pay award for 2023/24
Resolved:	Noted by members.
24/11	To consider correspondence received that may require action.
24.11.1	NYV Urban Grass cutting – a letter had been received offering parish councils to take over urban grass areas in their parishes for a small gratuity.
Resolved:	There are no areas within the Scriven that qualify funder the urban grass cutting scheme.
24.11.2	Quick Line Community Engagement Team
Resolved:	A paper had been forwarded onto members about the scheme. Contact the company to clarify if ‘full fibre’ will be installed along the private road via the ‘telegraph poles’ for all properties up to and including Scriven Hall?
24.11.3	NYC letter re Great crested newt pond proposals Jacob Smiths Park
Resolved:	Noted by members.
24.11.4	Minutes FJSP
Resolved:	Noted by members
24.11.5	Email – NYC Highways – suggestion for teams meeting
Resolved:	Noted by members. Draft document (as at minute 24/12) to be sent once agreed, and proposal for site meeting.
24.11.6	Consultation Burn bridge and Pannal neighbourhood plan.
Resolved:	No action required.
24/12	To consider follow up action re traffic calming measures.
Resolved:	Members discussed Highways report submitted by Councillor Scully. i) The clerk redraft the report submitted by Councillor Scully to include the comments from other members. ii) The draft document to be sent to members for comment before being sent to Highways and copied to Councillor Gostlow and Walker. iii) Arrange a further meeting including site visit with Highways, and NYC Cllrs Gostlow and Walker.
24/13	To agree action regarding recent damage to the village green.
Resolved:	The chairman explained to members a recent incident involving a delivery vehicle and the movement of the porta-loo near to Bradstone House. Both he and Councillor Archer had witnessed a vehicle having to mount the village green to gain access. They had spoken with the parties involved. A temporary repair has been undertaken by Councillors Archer, Cotter and Coote. Review in the Spring it consider if any grass seed is required.

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24/14	To consider Scriven Parish Council recommendations for planning related applications.
Resolved:	None to receive.
24/15	To receive HBC notifications of planning related decisions
24.15.1	ZC23/04049/LB – Bradstone House, Listed Building Consent, Erection of rear porch
	Application has been refused by NYC
24/16	To receive the bank reconciliation report to 31st January 2024
Resolved;	The bank reconciliation report is received.
24/17	To receive the summary of payments and receipts report and to agree invoices and payments due.
	Repayment to Councillor Archer for the village events. Q4 PAYE & HMRC
Resolved:	Payments are agreed.
Meeting closed: 20:40 hrs.	
Next meeting – Thursday, 28th March 2024.	